

## Conference Rules – Annual Spring Conference – May 19, 2021

### Registration

1. MEMBERSHIP CARDS shall be presented upon request.
2. Voting delegates will be verified upon registration.
3. Attendees will be emailed packets.

### Speaking and Voting Procedures

1. A delegate wishing to speak from the floor shall use the raise hand feature and request recognition in the chat box from the chair, giving name in full and name of unit or council you are representing.
2. When nominations for office are made from the floor, prior consent from the nominees must be presented in writing to the chair. A copy of the qualifications of any candidate to be nominated from the floor must be received by the chair of the nominating committee 14 business days prior to the annual meeting.
3. Voting will be conducted digitally by verified voting delegates.
4. Voting results will be announced at the annual meeting.

### General Information

1. Materials cannot be shared at the conference without prior approval of the Region Director. Materials must be submitted to the Region Director at least ten (10) business days prior to the conference.
2. Minutes of the conference shall be approved by the Nassau Region PTA Board at their next meeting.
3. There shall be an official parliamentarian to whom questions may be directed through the presiding officer by using the raise hand feature and requesting recognition in the chat from the chair.

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