

# sample grant agreement

The \_\_\_\_\_ Parent Teacher Association (PTA) hereby gives to the \_\_\_\_\_ School District a monetary grant in the amount of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_ ) by check number \_\_\_\_\_.

This grant is for the sole and express purpose of \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

It is agreed that the grant will be spent for the stated purposes on or before \_\_\_\_\_ or the funds will be refunded to the PTA.

Any unused or unexpected funds will be refunded to the \_\_\_\_\_ PTA.

The School District will provide a complete accounting of the expenditure of the grant funds to the \_\_\_\_\_ PTA.

The School District accepts all liability and the responsibility for the maintenance of the \_\_\_\_\_.

Date: \_\_\_\_\_ PTA President \_\_\_\_\_  
 \_\_\_\_\_ PTA Secretary \_\_\_\_\_

Date: \_\_\_\_\_ Superintendent \_\_\_\_\_